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26-3-21

REMINDER-I

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE COMMISSIONER OF EXCISE, ENTT&LUXURY TAX  
L- BLOCK : VIKAS BHAWAN:I.P.ESTATE:NEW DELHI-110002  
(ADMINISTRATION BRANCH)**

No. F.2(1)/2016/Selection/Excise/EIB/Pt.File/ 10146

Dated: 24/03/2021

To

✓ **The Deputy Commissioner Police,  
Police Headquarters, MSO Building,  
I.P. Estate, New Delhi-110002**

Office of the Addl. CP/HQ  
Dy. No. 3895  
Dated: 25/3/21

सहायक आयुक्त पुलिस  
85  
डायरी नं.  
दिनांक 26/3/21  
राजधानी शाखा, पुलिस मुख्यालय

**Subject: Regarding deputation of police officials in EIB-sending a panel of suitable officials.**

Sir,

Please refer to this Department letter of even number dated. 24.08.2020, on the subject cited above (copy enclosed for ready reference). In this connection, I am directed to request you to send a panel of suitable and willing **04 Head Constable (Ministerial)** to fill the post of 01 Head Constable (Ministerial) for posting in EIB of this department on deputation basis. It is further requested that service details in the prescribed proforma (as enclosed herewith) of only those police officers/officials may be sent who are fulfilling the following criteria:-

1. The candidate should not have been posted in Excise Department earlier.
2. The candidate must have completed at least 05 years of service as Head Constable (Ministerial).
3. The candidate should not be on the verge of promotion in the next 02 years.
4. The candidate should not have less than 05 years of remaining service.
5. The candidate should be clear from vigilance angle i.e. no DE/PE/Crl. Case/D.I. should be either pending or contemplated against him.

It is further requested that ACR gradation (duly attested) for last 03 years & Vigilance Clearance Report of candidates may be sent with service particulars.

This issue with the approval of Commissioner (Excise).

Yours faithfully

*(Signature)*  
24/03/2021

Encl: As above

**(NEERAJ GUPTA)  
ASSISTANT COMMISSIONER(ADMN.)**

DCP/Estt.

*(Signature)* CB

Debut.

✓  
*(Signature)*

A.C.P./HQ(P) CB

DCP/HQ  
25-3-21

DCP/ESTT

26-3-21

दिल्ली पुलिस (मुख्यालय)  
राजधानी शाखा  
डायरी संख्या 5689.....  
दिनांक 26/3/21

**Service particulars for deputation to Excise Deptt. (HC Ministerial)**

S.No	Rank, Name & PIS No.	Details of Posting	Details of Major/Minor Punishment in last 05 years	Report regarding pendency if any DE/PE/CrI Case/D.I etc	Grading of ACRs	Distt./Unit Remarks